

RESOLUTION NO. 16-0032

A RESOLUTION OF THE MANHATTAN BEACH CITY COUNCIL ESTABLISHING THE INTERVIEW, APPOINTMENT AND VOTING PROCESS FOR THE CITY'S BOARDS, COMMISSIONS AND COMMITTEES

WHEREAS, the operation of the City of Manhattan Beach government is a shared responsibility of elected officials, staff, and many citizens who serve voluntarily on various boards, commissions, and committees;

WHEREAS, the purpose, powers and duties of all boards, commissions and committees are determined by the Manhattan Beach City Council and set forth in the Municipal Code section specific to each board, commission and committee;

WHEREAS, the City of Manhattan Beach is best served when there is broad representation of citizen demographics and interests on its boards, commissions, and committees;

WHEREAS, the Manhattan Beach City Council is sensitive to the need for fairness in making appointments to boards, commissions, and committees;

WHEREAS, the Manhattan Beach City Council desires to appoint qualified, knowledgeable, and dedicated people to serve on its boards, commissions and committees;

WHEREAS, all appointments will be consistent with requirements of applicable law;

WHEREAS, the Municipal Code previously governed the process for appointments; and

WHEREAS, the purpose of this Resolution is to establish a fair, consistent, uniform and efficient process for making City Council appointments of members to the City's various boards, commissions and committees.

NOW THEREFORE THE MANHATTAN BEACH CITY COUNCIL DOES RESOLVE AS FOLLOWS

Section 1. Interviews for vacant boards, commissions or committee seats will be conducted at a City Council meeting.

Section 2. The start time for interviews will be determined based on the number of applicants for each vacancy.

Section 3. A defined set of interview questions will be drafted and reviewed by the Human Resources Director for impartiality prior to the scheduled interviews.

Section 4. Each candidate will interview with the entire City Council as a group.

Section 5. Applicants will be called into the City Council Chambers one at a time for his or her interview.

Section 6. Interviews will be conducted in the City Council Chambers.

Section 7. After all interviews have been completed, City Council will deliberate and make appointments to each vacant seat based on a majority vote. Appointments will be conducted as an agenda item at a publicly held regular City Council meeting.

Section 8. This resolution shall take effect immediately upon adoption.

Section 9. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED and ADOPTED April 19th, 2016.

Ayes: Howorth, Powell, Burton, Lesser and Mayor D'Errico.
Noes: None.
Absent: None.
Abstain: None.



TONY D'ERRICO
Mayor
City of Manhattan Beach

ATTEST:



Liza Tamura
City Clerk